

UKRefugesonline (UKROL) Access and Inclusion Policy

Background & Rationale

The UKROL system, the public directory (Gold Book) and the information contained on the Women's Aid website are all intended to provide women and referring organisations with a listing of those organisations that currently provide services that specifically address the needs of women and children experiencing domestic abuse.

The purpose of this policy is to clarify the different eligibility criteria for:

1. Access to the system so that the organisation listed can also view information about other services.
2. Inclusion (listing on the system) so that other organisations can view information about the service and make referrals.

Please note that UKROL should only be accessed by female staff of organisations where the only activity is the provision of services to women and children who have experienced domestic abuse. This will mean that some services may be listed on the system but will not have access.

Quality of Services Listed - Please note that although all UKROL partners have a vested interest in raising and promoting the quality of domestic abuse services for women and children, it is not currently within the scope of the project to exclude services on the basis of the quality of the service provided.

Criteria for Access:

The criteria for access to the UKROL system are:

1. Either:
 - a. The only activity of the organisation is the provision of services specifically designed to meet the needs of women and children who have experienced domestic abuse.

Or:

- b. The organisation is able to demonstrate that:
 - i. the main activity of the organisation is the provision of services specifically designed to meet the needs of women and children who have experienced domestic abuse; and

- ii. that where the organisation provides services to men, this is either for “referrals only” (such as in the case of a domestic abuse helpline) or the services provided to men are a separate part of the organisation and the organisation will not have access to the system; and
2. The organisation will not provide access to UKROL for any male employees, contractors or consultants working in any part of their services.
3. A named representative of the organisation must sign the UKROL Service Level Agreement.

Criteria for Inclusion:

The criteria for inclusion in the UKROL system, the public directory (Gold Book) and the Women’s Aid website are as follows:

1. The main activity of the organisation must be the provision of services specifically designed to meet the needs of women and children who have experienced domestic abuse.
2. An exception to the above criteria may be granted to other organisations eg. organisations that provide a service to men and women who have experienced same-sex abuse or to those organisations that run a pet fostering service for the pets of women and children who have experienced domestic abuse.

In addition, all organisations applying for Access or Inclusion must:

1. Support the following primary aim: “to promote the protection of women and children who have experienced domestic abuse”.
3. Complete all compulsory information in the questionnaire and update form and also provide information regarding the delivery of services by or for men.

Provide, where further proof is needed, a copy of its latest annual report and where necessary, a copy of its Constitution including its aims and objectives, or Memorandum and Articles if it is company limited by guarantee

ACCESS AND INCLUSION APPLICATION

Please note that 1 box **must** be ticked in each section:

Inclusion

a) Please answer the following questions if you wish to be INCLUDED in UKROL, the Gold Book Online and the Domestic Abuse Directory (please tick):

1.
<input type="checkbox"/> Our main activity is the provision of services specifically designed to meet the needs of women and children who have experienced domestic violence/abuse
<input type="checkbox"/> Or , we provide a service to men and women who have experienced same-sex abuse
<input type="checkbox"/> Or , we run a pet fostering service for the pets of women and children who have experienced domestic violence/abuse
2.
<input type="checkbox"/> We support and have signed the statement of support for Women's Aid*
3.
<input type="checkbox"/> We agree to complete all compulsory information in the service questionnaire and also provide information regarding the delivery of services by or for men.
4.
<input type="checkbox"/> We agree to provide Women's Aid with a copy of our Constitution or Governing Document including our aims and objectives and, when available, the latest annual report and any publication material along with this questionnaire.

Access

b) Please answer these further questions if you wish to also have ACCESS to UKROL (please tick):

1.
<input type="checkbox"/> We confirm that the only activity of the organisation is the provision of services specifically designed to meet the needs of women and children who have experienced domestic violence/abuse
<input type="checkbox"/> Or , we confirm that: the main activity of the organisation is the provision of services specifically designed to meet the needs of women and children who have experienced domestic violence/abuse; and that where the organisation provides services to men, this is either for "referrals only" (such as in the case of a domestic violence/abuse helpline) or the services provided to men are a separate part of the organisation and will not have access to the system;
2.
<input type="checkbox"/> We can confirm that the organisation will not provide access to UKROL for any male employees, contractors or consultants working in any part of their services.
3.
<input type="checkbox"/> We agree to complete all compulsory information in the service questionnaire and also provide information regarding the delivery of services by or for men.
4.
<input type="checkbox"/> A named representative of the organisation will sign the UKrefugesonline Service Level Agreement.

PLEASE COMPLETE

Name of project:			
Named representative:			
Address:			
Phone No:		Fax No:	
E-mail:			
Type of organisation (e.g. refuge/helpline, etc)			

Signed:		Date:	
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Please send the completed questionnaire to:

Membership and Information Officer,
Women's Aid,
PO Box 391,
Bristol
BS99 7WS.

You should also enclose:

- your constitution,
- aims and principles,
- any publicity you have and information about the domestic violence services you provide
- if possible, a copy of your latest annual report.